

Indiana Juvenile Mental Health Screening, Assessment and Treatment Pilot Project

Site Coordinator Contract

It is hereby agreed on this _____ day of _____, by and between the Youth Law T.E.A.M. of Indiana, hereinafter referred to as YLTI and _____, hereinafter referred to as Site Coordinator:

The parties agree that the Site Coordinator will be responsible for the following duties:

- Site Coordinator will be required to collect data specific to the site.
- Site Coordinator will be responsible for e-mailing the data to the Project Director by the established deadline, which is the first of each month but no later than the tenth.
- Site Coordinator will be required to notify the Project Director whenever data is not able to be collected.
- Site Coordinator will be required to attend meetings specific to his/her role.
- Site Coordinator will be required to assist the Project Director with any problems that may arise in relation to the MAYSI-2 and the Project.
- Ensure appropriate staff are trained in administering the MAYSI-2, monitoring turnover and the need for training of new staff.
- Assist with the county's development and implementation of the applicable policies and procedures of the pilot project.
- Support the operation of the local advisory board.

This contract shall commence effective the _____ day of _____, and terminated on the _____ day of _____, unless mutually extended in writing by both parties.

Either party to this CONTRACT shall have the right to terminate this CONTRACT subject to thirty (30) days written notice of termination by either party at any time.

Youth Law T.E.A.M. of Indiana
Party

Center Name

By _____

By _____

Title

Title

Date

Administrator